

Current Merchant DBA:* _____ MID*: _____

Principal Account Holder*: _____

Requested By*: _____

Has there been any change in the ownership of the business? Yes No

Has there been any change in the goods or service you provide? Yes No

If yes, please explain what has changed: _____

DBA Name Change

New DBA Name: _____

Legal Name Change

When a change to the legal name is requested, we are both required to engage in a new contract that will reflect the new ownership reality. We require all new owners to fill out a new application to ensure proper reporting and tax information to the IRS. Please reach out to your sales representative, software application support, or account agent to begin the new application process. At Clearent, we place a high importance on doing what is right for our merchants and are happy to help if you have any questions 866.435.0666 Option 1.

How would you prefer to receive statements? Online Mailed

Signature Of Principal On Account*: _____

Principal Phone Number: _____

Principal Email Address: _____ Date: _____

1. Send completed form to: onboarding@clearent.com
2. Please allow 24 hours for the update to be completed.
3. You will receive an email from onboarding@clearent.com once your update has been completed. Be sure to check your junk/spam!

Clearent Only Onboarding